



# CHEMTrust

Protecting humans and wildlife  
from harmful chemicals

## **Job Description**

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| <b>Position:</b>     | Senior EU Campaigner  |
| <b>Based at:</b>     | London or homeworking with occasional visits to the London co-working office  |
| <b>Contract:</b>     | Permanent   |
| <b>Hours:</b>        | 4 days per week, 28 hrs per week (0.8 FTE)  |
| <b>Salary:</b>       | £ 42,807 (FTE) plus generous pension contributions  |
| <b>Holiday:</b>      | 31 working days paid holiday in each holiday year (pro-rata for part time staff), in addition to English bank and public holidays (pro-rata for part time staff ) |
| <b>Line Manager:</b> | Executive Director  |

## **Background**

### **Mission of the organisation**

CHEM Trust's overarching aim is to prevent human-made chemicals from causing long term damage to wildlife or humans, by ensuring that chemicals which cause such harm are substituted with safer alternatives.

We are a small, dynamic and influential environmental NGO, working mainly at the EU and UK level. We are science-based, working at the science and policy interface. We work closely with NGOs, scientists and decision-makers in the UK, across Europe and globally.

CHEM Trust is a collaboration between CHEM Trust, a UK registered Charity and CHEM Trust Europe eV, which is a charity (eV) based in Germany. Both legal entities work closely together on projects under the name CHEM Trust. More information about CHEM Trust's work and team is available from our websites:

- <https://chemtrust.org/> (public) <https://chemtrust.org/policy/> (policy)
- <https://chemtrust.org/de/> (in German)

### **Summary of the role**

A large part of CHEM Trust's work is focused on EU level, as the EU is an important global economic block, has democratic decision-making process and is a global leader in most aspects of chemicals policy, even though these policies need improvement to properly protect human health and the environment.

This senior EU campaigner role is a new one, and will focus on helping implement and manage our EU work, including policy, advocacy and campaigning work, in association with the Executive Director, other members of the team, and our network of expert consultants around the EU.

We are looking for someone who has experience of successfully influencing decision making processes, including working with civil servants, experts and elected politicians. They should be comfortable working with technical scientific issues, and should ideally have a scientific background.

## **Key Duties and Responsibilities**

- Working with other members of the CHEM Trust team, including expert consultants, to develop and implement advocacy and campaigning strategies.
- Developing positive relationships with our NGO partners and working with them to develop and implement advocacy and campaigning strategies
- Write and contribute to the production of resources including blogs, talks and briefings, based on a good understanding of policy, advocacy and an accurate reflection of the science
- Networking and building relationships with diverse stakeholders, in particular decision makers and influencers
- Developing an understanding of chemical problems and chemicals regulation, and the ability to communicate these concisely and accurately to a range of audiences.
- Developing contacts in the media and getting coverage for our work at EU level.
- This role will include travel, for example to Brussels. It may also include working outside normal hours - we operate a time off in-lieu system.
- Other tasks may be assigned as necessary according to organisational needs.
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## **General:**

- Contribute to reports for funders and the Board of Trustees summarising our activities.
- Understand CHEM Trust's strategy and your role in its delivery and be able to communicate this confidently to internal and external audiences.
- Represent and be an ambassador for CHEM Trust
- Work to support the mission, ethos and values of CHEM Trust
- Be flexible and carry out other associated duties as may arise, develop or be assigned in line with the broad remit of the position
- Support and promote diversity and equality of opportunity in the workplace
- Work collaboratively with others in all aspects of our work; showing transparency in your tasks; supporting others to deliver team goals and sharing your own skills and knowledge to develop others
- Treat with confidentiality any personal, private or sensitive information about individual organisations, clients or staff and project data.

This job description does not form part of your contract of employment and can be amended from time to time as the needs of the organisation require.

## **Person Specification**

### **Experience and Qualifications**

| Essential  | Desirable   |
|--|---|
| <ul style="list-style-type: none"><li>• Experience of campaigning and/or advocacy.</li><li>• Experience of policy making processes</li></ul> | <ul style="list-style-type: none"><li>• Scientific degree or above</li><li>• Experience with writing accurately about complex or technical topics (e.g. research)</li></ul> |

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| <ul style="list-style-type: none"> <li>• Experience of successfully changing policies or regulations at any level of democratic governance.</li> <li>• Experience of working in coalitions using a collaborative approach</li> </ul> | <p>reports or review articles for scientific journals).</p> <ul style="list-style-type: none"> <li>• Experience of working with MEPs and other EU decision-makers.</li> <li>• Experience of leading, or playing a significant role in, a successful campaign.</li> <li>• Experience of working on chemicals policy or another similar, technical and scientific, policy area.</li> <li>• Experience of working with coalitions, including with other NGOs</li> </ul> |
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Skills, Knowledge and Abilities

| Essential  | Desirable  |
|--|--|
| <ul style="list-style-type: none"> <li>• Ability to understand technical issues and communicate them accurately and persuasively to decision makers and others.</li> <li>• Ability to develop and implement advocacy and campaigning strategies, in consultation with others.</li> <li>• Ability to build and maintain relationships with a wide diversity of external individuals, representatives, groups and bodies, including civil servants, politicians and NGOs in order to deliver our objectives.</li> <li>• Ability to work effectively in a small, geographically dispersed, team.</li> <li>• Strong organizational skills and time management skills.</li> <li>• Self-starter and ability to work independently and take initiative.</li> <li>• Good written and spoken English, including the ability to write accurately about complex or technical topics and to edit and improve writing by others.</li> <li>• Confidence in communicating with a wide range of people including experts, the public and the media.</li> <li>• Good research and analytical skills, including an ability to understand scientific concepts.</li> <li>• A commitment to protecting the environment and human health.</li> </ul> | <ul style="list-style-type: none"> <li>• An understanding of how government, policy, political and legislative processes work at EU level, and the ability to use these effectively.</li> <li>• Effective public speaking and written skills, including ability to present scientific and technical information to different audiences.</li> <li>• Ability to use primary scientific research in advocacy and campaigning.</li> <li>• A right to work in Belgium and/or the EU as a whole</li> </ul> |

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| <ul style="list-style-type: none"><li>• Confident user of IT, including Microsoft 365 or equivalent</li></ul> |  |
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You must also have the right to live and work in the UK, though note that it may be possible for CHEM Trust to obtain a 'Skilled Worker Visa' for someone who currently does not have this right.

We welcome and encourage job applications from people of all backgrounds. We particularly welcome applications from black and minority ethnic candidates, as they are currently under-represented in the UK charity sector.

We understand that the application process can be difficult if you have a condition or disability that you live with. We want to make it as easy as possible for you to shine during your application process, so please let us know what we can do to accommodate you.

### **How to apply**

#### **To apply, please send us:**

Your CV and a 2-4 sides (maximum length) covering letter explaining (with examples) how you meet each of the essential (and desirable if possible) skills as outlined in this job description.

Your CV or the cover letter should include the names and contact details of two references with knowledge of your work.

Please send your applications to [people@chemtrust.org](mailto:people@chemtrust.org)

**The deadline for applications is 4pm UK time on 22nd February 2023.**

**We plan to interview shortlisted candidates in person (London) on 15<sup>th</sup> March 2023.**

Unfortunately, we only have the capacity to contact shortlisted candidates.